

BUSINESS ADMINISTRATION ASSOCIATE IN SCIENCE DEGREE

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Business Administration career area; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of a Business Administration career.

This program includes the following certificates:

- Business Specialist, College Credit Certificate (12 credits) (<https://lssc-public.courseleaf.com/academic-programs/college-credit-certificate-programs/business-specialist-college-credit-certificate/>)
- Business Operations, College Credit Certificate (18 credits) (<https://lssc-public.courseleaf.com/academic-programs/college-credit-certificate-programs/business-operations-college-credit-certificate/>)
- Business Management, College Credit Certificate (24 credits) (<https://lssc-public.courseleaf.com/academic-programs/college-credit-certificate-programs/business-management-college-credit-certificate/>)

In this program, the student will follow 1 of 2 pathways. Either the Small Business Management, or the Entrepreneurship & Innovation pathways. These two opportunities are 4 courses, or 12 credit hours, different from one another and culminate in the same AS in Business Administration degree. However, these 12 credits are not transferable amongst the specialization and once chosen, the student must continue with the 4 total courses in that chosen specialization.

Academic Advising

- advising@lssc.edu 352-787-3747

Career Development Services

- Careers@lssc.edu 352-323-3603

Program Contact Information

BusinessAdmin@lssc.edu 352-323-3635

Full-Time Plan

Course	Title	Hours
First Semester		
QMB 1001	Business Mathematics	3
CGS 1100	Business Computer Applications	3
ENC 1101	College Composition I	3
GEB 1011	Introduction to Business	3
GEB 2214	Business Communications	3
Hours		15
Second Semester		
MNA 1100	Human Relations in Business & Industry	3
MGF 1100 or MAT 1033	Introduction to Mathematical Thinking or Intermediate Algebra	3

ENT 1000	Introduction to Entrepreneurship	3
GEB 1430	Business Ethics & Etiquette	3
ACG 2021	Financial Accounting	3
Hours		15
Third Semester		
AMH 2020 or POS 2041	U.S. History Since 1877 or American National Government	3
MAN 2021	Principles of Management	3
MGF 1106 or MAC 1105	Liberal Arts Math or College Algebra	3
ACG 2071	Management Accounting	3
MAR 2011 or CTS 2142	Principles of Marketing or Project Management Concepts	3
Hours		15
Fourth Semester		
GEB 1136	Introduction to E-Business	3
HUM 2020 or ARH 2000	Introduction to Humanities: Antiquity through the 21st Century or Art Appreciation	3
SBM 2000	Small Business Management	3
ESC 1000 or BSC 1005	Earth Science Survey or Introduction to Life Science	3
FIN 2100 or MAN 2949	Personal Finance or Internship in Business Administration	3
Hours		15
Total Hours		60

¹ MAT 1100 serves only as a prerequisite for MGF 1106 Liberal Arts Math and MGF 1107 Explorations In Math, not MAC 1105 College Algebra. If you plan to take MAC 1105 College Algebra, select MAT 1033 Intermediate Algebra.

Part-Time Plan

Course	Title	Hours
First Semester		
QMB 1001	Business Mathematics	3
GEB 1011	Introduction to Business	3
Hours		6
Second Semester		
GEB 2214	Business Communications	3
CGS 1100	Business Computer Applications	3
Hours		6
Third Semester		
MAT 1100 or MAT 1033	¹ or Intermediate Algebra	3
MNA 1100	Human Relations in Business & Industry	3
Hours		6
Fourth Semester		
MGF 1106 or MAC 1105	Liberal Arts Math or College Algebra	3
ESC 1000 or BSC 1005	Earth Science Survey or Introduction to Life Science	3
Hours		6
Fifth Semester		
GEB 1430	Business Ethics & Etiquette	3
MAR 2011	Principles of Marketing	3
Hours		6
Sixth Semester		
ENT 1000	Introduction to Entrepreneurship	3
MAN 2021	Principles of Management	3
Hours		6

Seventh Semester		
ENC 1101	College Composition I	3
GEB 1136	Introduction to E-Business	3
Hours		6
Eighth Semester		
HUM 2020 or ARH 2000	Introduction to Humanities: Antiquity through the 21st Century or Art Appreciation	3
FIN 2100 or MAN 2949	Personal Finance or Internship in Business Administration	3
Hours		6
Ninth Semester		
ACG 2021	Financial Accounting	3
AMH 2020 or POS 2041	U.S. History Since 1877 or American National Government	3
Hours		6
Tenth Semester		
ACG 2071	Management Accounting	3
SBM 2000	Small Business Management	3
Hours		6
Total Hours		60

¹ MAT 1100 serves only as a prerequisite for MGF 1106 Liberal Arts Math and MGF 1107 Explorations In Math, not MAC 1105 College Algebra. If you plan to take MAC 1105 College Algebra, select MAT 1033 Intermediate Algebra.

Program Requirements

Code	Title	Hours
General Education		
ENC 1101	College Composition I	3
Select a State Core Course from Area II: Humanities ¹		3
POS 2041 or AMH 2020	American National Government U.S. History Since 1877	3
Select a State Core Course from Area IV: Mathematics ¹		3
Natural Sciences State Core ¹		3
Introductory Courses		
GEB 1011	Introduction to Business	3
QMB 1001	Business Mathematics	3
ENT 1000	Introduction to Entrepreneurship	3
Please select 1 of the 2 below specializations		12
Small Business Management Specialization		
CGS 1100	Business Computer Applications	
GEB 2214	Business Communications	
SBM 2000	Small Business Management	
MNA 1100	Human Relations in Business & Industry	
Entrepreneurship & Innovation Specialization		
CGS 1105	Fundamentals of Project Management	
MAN 1582	Team Project Management	
ENT 1021	Innovation in Business & Entrepreneurship	
ENT 1612	Creativity and Innovation in a Business Environment	
Intermediate Courses		
GEB 1136	Introduction to E-Business	3
GEB 1430	Business Ethics & Etiquette	3
MAN 2021	Principles of Management	3

Advanced Courses		
ACG 2021	Financial Accounting	3
APA 2144	Introduction to QuickBooks	3
ACG 2071	Management Accounting	3
Program Electives		
Select two of the following courses for 6 credits:		6
MAT 1033	Intermediate Algebra	
MGF 1100	Introduction to Mathematical Thinking	
CTS 2142	Project Management Concepts	
MAR 2011	Principles of Marketing	
FIN 2100	Personal Finance	
MAN 2949	Internship in Business Administration	
Total Hours		60

When beginning this program, students should make an appointment for advising with their academic advisor.

Only required courses for an LSSC degree or qualifying certificate program are eligible for federal financial aid. Verify course choices and avoid charges by making an appointment with an academic advisor.

As per the amended Florida Rule 6A-10.02413, prior to the award of an associate in science or associate in applied science degree, LSSC students under the 2022-2023 Catalog and thereafter must demonstrate competency in civic literacy through one of the following options prior to graduation:

- successfully passing POS 2041 American National Government or AMH 2020 U.S. History Since 1877 and achieving a 60% or higher on the Florida Civic Literacy Exam, or
- successfully passing a prescribed assessment:
 - AP Government & Politics Test: United States (passing score of 3), or
 - AP U.S. History Test (passing score of 4), or
 - CLEP: American Government (passing score of 50)

To verify your Civic Literacy Requirement, please visit Degree Works.

Students must earn a grade of C or higher in all Introductory, Intermediate, Advanced, and Program Elective courses.

For information about career options, visit www.lssc.edu/careers (<http://www.lssc.edu/careers/>).

Students must complete 25% of each program's total credit hours at LSSC.