

HSA-HEALTH SERVICES ADMIN (HSA)

HSA 1100 Healthcare Delivery Systems (3 Credits)

Students examine the U.S. health delivery systems and its components. The focus of this course is on the current and potential future health services systems and their components. In addition, common leadership and management models/theories, communication styles, use of technologies in health care and documentation of patient/family/community health problems, the developing electronic health record, and impact of culture on the components of the system and on health care providers-patients/families/healthcare provider interactions are discussed.

HSA 1102 Issues and Trends in Health Care (2 Credits)

The course is designed for the organized presentation of current issues within the health care system. Emphasis focuses on diverse areas of health and is appropriate for persons directly or indirectly involved in the provision of health care or health education.

HSA 2182 Health Services Management Concepts (3 Credits)

Leadership in health information services in any setting and medical practice administration, along with best practices in managing health information and medical office processes will be taught. The use of tools, techniques and strategies to assess and improve performance, manage risk and manage utilization will be explored. Compliance with labor laws and HIPAA rules will be studied.

HSA 2940 Internship: Health Services Management (1 Credit)

This course is a work-based experience that provides students with an opportunity to fine-tune skill sets learned in coursework and enhance workplace skills through supervised practical experiences related to their career objectives. This course is intended to be taken in the last semester of the Medical Office Management certificate program or the Health Services Management AS degree. Individual objectives will be developed. This course also helps prepare students to take the Professional Association of Health Care Office Managers (PAHCOM), certified medical manager – academic (CMM-A) exam if they choose to do so. This internship requires 50 hours of work in a medical or health services office/department. Refer to the Internship Handbook for additional information

HSA 3170 Healthcare Revenue Cycle Management (3 Credits)

This course covers the process of how to lead revenue cycle management (RCM) processes for public and private payer sources along the continuum of care including contractual components, compliance, health insurance, reimbursement models, value-based managed care, documentation integrity, and other current trends impacting revenue in healthcare facilities and medical practices. It will equip students to take an active role in RCM in the front-end, middle, and back-end processes.

HSA 3502 Healthcare Risk Management (3 Credits)

This course focuses on the integration of theories, concepts and principles relevant to healthcare risk management. Current trends and issues in healthcare risk management systems will be examined. Students apply evidence-based knowledge to design, analyze, implement and manage healthcare risk management systems.

HSA 4184 Leadership & Management in Healthcare Organizations (3 Credits)

This course focuses on the theories, concepts and principles of leadership with emphasis on leading people and managing processes in the dynamic and complex healthcare environment including healthcare facilities and medical practices.

HSA 4383 Quality and Performance Improvement in Healthcare (3 Credits)

This course explores the management of continuous quality improvement required for licensure and accreditation in any healthcare organization. The role of leadership in ensuring that the quality of care and services meets the expectations of patients, healthcare professionals, the general public, regulatory, and accrediting bodies, payers, and other stakeholders is examined. Application of quality management tools and data quality monitoring programs will be explored.

HSA 4940 Internship in Health Services Administration (3 Credits)

This course provides practical experience to further develop knowledge and skills in a management setting. Students work in a participating healthcare organization upon approval of the Program Director and are required to complete 150 hours at the work site in addition to completing course requirements.